

# EOCI NEWS

June 14, 2010

*A monthly publication to assist those who need to know.*

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EASTERN OREGON CORRECTIONAL INSTITUTION  
2500 Westgate  
Pendleton, Oregon 97801

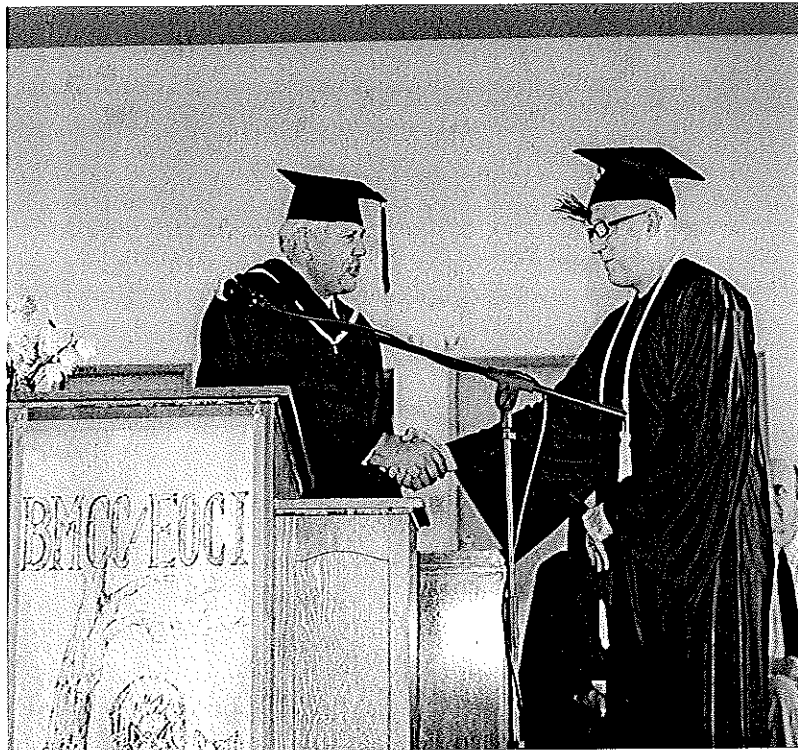
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## EOCI EDUCATION REACHES MILESTONES

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**Blue Mountain Community College President John Turner presents one of two EOCI graduates with an associate's degree that will provide them with transferable credits as juniors to a number of Oregon colleges and universities.**

On Thursday, June 10<sup>th</sup>, the EOCI Education department conducted two very important events. During the morning there was the Spring Term Awards Ceremony and in the afternoon the New Directions Education Project celebrated their 10<sup>th</sup> anniversary with the graduation of two students with associates degrees and a number of special guests.

**Spring Awards:**

There were 32 GED graduates that walked up to the podium in cap and gown to receive their certificates. DOC Workforce Development Administrator Nicole Brown was guest speaker and reminded the audience of the importance of education and that over 12,000 inmates have earned their GED certificates with 2,363 EOCl graduates in the past eighteen years. The graduates selected Billie Clay as class speaker. He told the audience how it was a challenge, but that he recognized the opportunity presented to him to continue to graduation. He received a round of encouraging laughs and applause when he stopped, look around the audience and with a large smile said, "I can write an essay!" Clay received an ovation when he concluded his remarks with an amazing rendition of 'It's a Wonderful World' by the late Louis Armstrong.

Other recognitions included 20 students promoted to GED, 10 to Pre-GED as well as several Adult Basic Education awards. James Anderson received an outstanding tutor award and all tutors were recognized for their continued support and efforts provided to students.

**GED Graduates Spring Term 2010**

Adam Arevalo	Makai Lemke
Terry Ballweber	Quinn McDonald
Billie Clay	Shawn Mitchell
Jose Dominguez	Omar Morales-Rodriquez
Francisco Duenas-Quintero	Jeramey Ortega
Andrew Gongora	Steven Robeson
Jacobe Halsey	Jose Toledo-Morales
Abram Harmon	Arturo Vasquez-Gonzalez
Robert Hernandez	Gerardo Vasquez-Villago
Sean Hernandez	David White
Jesse Hibdon	Paul White
Jacob Holmes	Kris Yocham
Randall Jordan	Andrew Sumrall
Michael Konkolis	Isaiah Lininger

**New Directions Education Project 10<sup>th</sup> Anniversary:**

In 1994 the Federal Crime Bill excluded education grants to incarcerated individuals and allowed higher education at their own expense. By 1999 Pell grants became non-existent for prisoners and in response, Evelyn Hanks, a retired EOClBMCC instructor along with associate Jan Acker traveled to Kentucky to learn about strategies for providing private support for inmate education opportunities. Upon their return to Pendleton, they were uncertain as to how the local citizens would respond to requests for donations to the project. Area churches, civic groups responded favorably and the idea soon caught on when an article in the East Oregonian increased awareness of the project. The first NDEP class was completed in 2000 and has continued with two classes each term for just about every term over the past ten years – thanks to the generous contributions made by interested individuals and corporations.

NDEP continued -

Math Instructor Gary Parker was one of the first instructors, spoke to the audience about the interest of mathematics among inmates. Mr. Parker joked that EOCI was one of the few places where he was greeted with 'enthusiasm.' There was an 'Algebra Boot Camp' developed that provided the top 40 scoring students to spend two hours, twice a week for several weeks in preparation to take a calculus class. This was all done while they were required to complete their daily work and program assignments. These efforts resulted in many of the students completing the college level course with very high marks.

Dan Lange, Vice President of Instruction at BMCC, congratulated the students and instructors for their efforts. "Education betters individuals and improves lives," Lange told the group. "Ultimately, it makes for a better society and its members." Lange went on to explain that as the education department looks towards the Class of 2011, they are always looking for ways to assist in preparing students for their return to society. This becomes even more challenging in tough economic times. New Directions is a great model for these efforts.

BMCC President John Turner bestowed degrees upon two students: Todd Brown and Martin Lockett. Brown received an Associate Degree and 'Junior' status at a number of Oregon colleges and universities upon this pending release. Lockett earned a degree from the University of Indiana as a result of efforts with distance studies and 30 college credits earned through New Directions Education Project.

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## ACTIVITIES

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### **BLUE MOUNTAIN WILDLIFE REHAB CENTER (BMWRC)**

On Saturday, May 8<sup>th</sup> the founders of the BMWRC, Mr. & Mrs. Tompkins of Pendleton, conducted a presentation in the Multi-Purpose building. Blue Mt. Wildlife is a volunteer nonprofit organization that aide orphaned, sick or injured wildlife, primarily birds of prey, providing the treatment and care necessary to return them to their natural habitat. Incentive level 1 and 2 inmates were provided the opportunity to purchase pictures of themselves with the birds. The event was a success and all the proceeds of \$625.00 went to the wildlife rehab center for the outstanding work that they do for us all. To those of you who participated, on behalf of the Rehab Center: "Thank you!"

### **3<sup>RD</sup> ANNUAL EOCI CLASSIC CAR SHOW**

Over the past two years, EOCI has hosted the "Inmate Sponsor a Kid Program" that provided inmates an opportunity to see a number of amazing cars, ask questions and share stories and enthusiasm for the art of car restoration. Inmates were scheduled to come down to the east and west compounds and provided an opportunity to purchase photographs of themselves near or in front of the cars. The profits from the sales of these photographs were donated to Pendleton School District to purchase athletic equipment for youth in need. To date approximately \$3,000 has been donated to youth in need of assistance.



This year another CAR SHOW is being scheduled for late August. The exact date of the event will depend upon the availability of regional cars and announced at a later date. We expect to have many more very sweet autos this year! More cars, more fun, more photos and we expect an even greater donation to kids that would otherwise not be able to participate in sports. PLAN AHEAD TO PURCHASE TICKETS early in August.

#### **FREEDOM TEAM**

The Freedom Team will be returning to perform at EOIC on Saturday, August 7, 2010. This is a power team who bends bars, rip telephone books, and other amazing feats of strength and agility as a witness to the spiritual power of their lives. Two performances will be held in the West Recreation Yard. You must be on call-out to attend, so plan on signing up by sending an Add/Drop form listing Freedom Team in the Special Services line.

#### **THE PASSION OF THE CHRIST – MOVIE**

The Chaplains have regularly received requests to show “The Passion of the Christ” movie in the Chapel. The movie was shown in facilities throughout the state when it was first released. This is an intense movie that centers on the ‘passion story’ (final hours) and has been described as evoking emotions. Many churches in the community as well as volunteers and chaplains in the prisons provided opportunities for interactive discussion to deal with the emotional and spiritual issues that the movie raised. In order to measure the level of interest in this movie, the Enrichment program is accepting Inmate Communications from individuals wanting to see the movie. Remember: IF the movie is to be shown, participants must be willing to also participate in discussion with volunteers before and after the showing. SEND A REQUEST ALONG WITH A BRIEF EXPLANATION AS TO WHY YOU ARE REQUESTING TO SEE THE MOVIE AND YOUR WILLINGNESS TO PARTICIPATE IN DISCUSSIONS – TO ASSISTANT SUPERINTENDENT AMBERRY - TRANSITIONAL SERVICES.

#### **FAMILY CHOIR CONCERT**

On Monday, June 7<sup>th</sup> Religious Services sponsored a concert for family and friends of the Men’s Chapel Choir. Approximately 45 guests and religious volunteers joined the choir in the visiting room from 8 to 11 am to share in music and song. Inmate participants were on privileged visiting status with their guests and visiting points were not deducted. Some guests traveled from various distances throughout the state. All guests and inmates expressed appreciation for a meaningful time together.

#### **OREGON HUMANITIES (OH)**

Oregon Humanities (previously known as the Oregon Council for the Humanities OCH) connects Oregonians with ideas that transform communities. Oregon Humanities programs encourage Oregonians to learn about and discuss social, cultural, and public issues. At EOIC, Oregon Humanities have sponsored the Humanities-In-Perspective program (HIP) where inmates have been provided the opportunity to study humanities under the guidance of college professors. Although OH is not currently active at EOIC or the Pendleton community, OH has offered to conduct follow-up presentations to past inmate graduates of the HIP program. If you are a past participant of HIP and interested, send an Inmate Communication to the EOIC Enrichment Program – HIP request.

OH also welcomes letters from readers of the Oregon Humanities (magazine). If you or family and friends would like to submit a letter for consideration, please send it to the editor at [k.holt@oregonhumanities.org](mailto:k.holt@oregonhumanities.org) or to Oregon Humanities, 813 SW Alder St., Suite 702, Portland, Oregon 97205.

**PENDLETON FAITH CENTER – SPECIAL SERVICE EVENT**

The Faith Center will be coming to the Chapel on Friday, June 26<sup>th</sup> at 6:30 PM for an evening of worship, a skit and testimonies about how individuals have discovered God using their brokenness to help them through life’s challenges. If you would like to attend, send an ADD/DROP form or Inmate Communication form to the Chapel and note “Faith Center” request.

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**PROJECT COMMUNITY CONNECT**

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Homelessness is an issue in our communities. According to recent census, over 10,000 people in Umatilla County are living in households whose income is below poverty and many of them are children and seniors. A household with two adults working full time at minimum wage does not make as much combined income as one adult who works full time at what the state considers a ‘living wage’ to provide for basic needs. Unlike large cities, many don’t have year round emergency shelters forcing many of these folks to ‘couch surf,’ living between friends and family, or others camp while looking for employment or housing.

In response to the Governor’s call to end homelessness in Oregon by addressing the issue as a community, CAPECO and other social service providers have created ‘A Day of Sharing’ for Umatilla County. On October 16, 2010 there is scheduled a day event to provide free medical exams & screenings, mobile dental van, haircuts, immunizations, give-away of home goods, showers, clothing, eye exams, veterinary services and more. In cooperation with these efforts, EOCI Inmates working with the EOCI Garment Factory have recently donated over 200 denim hand bags for the event. It is expected that the donations will continue from Oregon Correctional Enterprises and EOCI. EOCI inmates have produced thousands of these bags from scrap denim over the past months for donations to the Portland Food Bank. Thanks to all of you involved in this effort.

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**POTENTIAL EARN TIME CREDIT FROM EDUCATION**

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**\*\*\*OISC (CENTRAL RECORDS)\*\*\***

Completing an education credential on or after January 1, 2010, now allows inmates eligible for earned time to get back up to sixty (60) days of time you may have failed to earn, or was retracted. A new law passed by the 2009 Oregon Legislature (HB2623), provides incentive for completing a GED, high school diploma, qualifying college certificate or degree, or journey level apprenticeship certification.

The earned time applied for completing the credential cannot exceed the maximum 20% (or 30%) now allowed. Although sixty (60) days are available, the number of days applied may be different for each inmate. If you have consistently received all your earned time, this law will not affect you.

For those eligible, the education credential earned time will be used to make up for time not applied due to programming or conduct non-compliance or time retracted prior to completing the credential and will be applied to current sentences only. This earned time cannot be “banked” and applied against possible future time retractions or non-compliance.

***In essence, finishing an education credential lets you get back time you may have lost or failed to earn due to non-compliance with your programming or conduct.*** How the sixty (60) days earned time can be applied may be a little different for each inmate depending on your circumstances. Regardless, DOC strongly encourages you to participate in education for your on-going program compliance and for the benefits you will receive from completing an education program.

**Questions?** If you have specific questions related to your sentence and this new law, send an inmate communication to: OISC

OFFENDER INFORMATION & SENTENCE COMPUTATION  
Transitional Services Division – Department of Corrections  
24499 Grahams  
Wilsonville, OR 97070-5670

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## INCENTIVE AND ACTIVITIES COMMITTEES

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The Incentive Committee and the Activities Committee serve two separate purposes:

The Incentive Committee identifies reviews and develops opportunities based upon incentive level, i.e. computer use, yellow tags for ID cards for privileged activities, etc.

The Activities Committee is to provide positive activities and programs which are one time events, i.e. enhanced meals, concerts, car show, birds of prey presentation, etc.

Please use the appropriate form available on your housing unit or you may send an Inmate Communication to the appropriate committee for a form.

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## OYA MAIL RULE

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The department has received notice that the Oregon Youth Authority (OYA) has amended the OYA mail rule. Correspondence between offenders housed in OYA and offenders housed in any other correctional facility, including DOC institutions, must be pre-approved by both Superintendents.

OYA expects to accommodate most requests for correspondence between immediate family members. Forms to seek pre-approval are available to OYA clients.

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## **WORK ASSIGNMENT PROCESS**

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EOCI inmate work assignment system complies with the Oregon Department of Corrections model and the direction of the Governor's Re-entry Council. The EOCI inmate hiring process mirrors hiring in the community. Inmates are required to submit applications for each work assignment they are interested in obtaining. Applications will be available on the housing units. Each Housing unit is supplied with a list of assignments and PRAS points.

The system allows you to experience conditions similar to those you will face as you search for employment in the community.

Work Assignments continued -

The system components will include:

- Recruitment
- Application process
- Job interviews
- Work expectations
- Performance reviews
- Work history summary and/or resume
- Inmate Work Application form (CD #1523) will soon be used to apply for all jobs.
- The application form contains an office only section for staff to use. For any job at PRAS level 12 and above, the work supervisor will complete this section considering all areas of your institutional background before making a final selection for the available job.

Changes may continue to be introduced as needed.

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## **INSPECTOR GENERAL HOTLINE**

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***1-503-555-1234***

You may use this number to report abuse, inmate or staff misconduct, waste, or fraud. DO NOT use this number to complain about routine issues or concerns.

Hotline information will be reviewed each business day. Investigations may result. If you provide false information, you may receive a misconduct report. Hotline calls will not be charged to your phone account.

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## **TRANSITIONAL SERVICES**

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**NARCOTICS ANONYMOUS/NA and ALCOHOLICS ANONYMOUS/AA meetings:** are available here at EOCI. NA is on Thursday nights from 6:30 to 8:30 pm. and AA is on Sunday nights from 6:30 to 8:30 pm. You may be placed on call-out by submitting an Inmate Communication to Support Services.

**Guidelines for Incentive Computer use:**

1. All DOC Policy and Procedures apply.
2. No inmate to inmate correspondence.
3. No legal work.
4. Cost: 10 cents per page.
5. No indigent copies.

**EOCI Transitional Services ENRICHMENT PROJECT:**

Inmates with **90 days clear conduct** may submit an Inmate Communication requesting to attend upcoming presentations as they are announced. Send request to the Assistant Superintendent of Transitional Services. Generally participation is limited on call-out for any event. **First come - first serve.**

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**INMATE COMMUNICATION FORM - PROCESS**

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Inmate Communication Forms are available from your Unit Officer. A ***Routing Chart for Inmate Communications*** is posted on each housing unit bulletin board and one is periodically included in the Inmate Newsletter. Use the routing chart to address all Inmate Communications to the proper person or department.

***Do not send Inmate Communications to more than one Staff Member or Department with the same question.***

Ask your Unit Officer if you need assistance in determining who to send the Inmate Communication to. Communications that are sent to an inappropriate individual or Unit are likely to be returned, thereby, delaying a resolution to your concern or problem.

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**STORAGE CONTAINERS**

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Are approved for all inmates to purchase two (2) of the Religious Property Storage Containers from Canteen to store miscellaneous items of personal property.

You may not have more than two of these containers in your possession and ONE must be used for Religious items.

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**TELEPHONE ISSUES**

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Recent repairs to the telephone lines did not change the phone system or provider. The department provider had to change who they bought their Intra-LATA lines from. The system is the same and once all the lines are programmed correctly there will not be any change in how the calls are dialed. **Inmates can continue to report problems to the repair line at 503-555-1212.**



**Statewide Commissary Information: June 11, 2010**  
**On behalf of Angela Smith, Statewide Commissary Manager**

**CD Program – Update:**

There has been a slight delay in getting CD orders processed in a timely manner as North Warehouse Commissary (NWC) has been short staffed over the past several weeks. In an effort to be more efficient, NWC will no longer charge inmates prior to ordering from the vendor. The process will revert back to NWC's prior practice, which is to charge the inmate once NWC receives your order from the vendor. This is a reminder to please allow up to 6 weeks to receive your order and if you have non-sufficient funds, your order may not be completely filled. Please limit the Inmate Communications regarding your order status as this only delays the process. NWC staff would like to express how much they appreciate your patience during these trying times as they are working hard to alleviate these issues as best they can.

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**INDIGENT ENVELOPES**

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Inmate Communication requests for envelopes to the canteen must be received by the 20th day of the month. The canteen will then issue (5) indigent envelopes, (5) sheets of paper & (1) pencil by the 10<sup>th</sup> of the following month. **To qualify:** inmates may not have spent \$2.60 for the whole prior month from the time of the request. **Send only 1 request.**

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**DEPOSITS TO INMATE TRUST ACCOUNTS**

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Central Trust knows how important it is for you to have incoming funds posted to your account as soon as possible. We strive to post funds the same day we receive them.

However, All money orders or checks (including business, VA compensation or tribal funds), must be filled out properly and legibly or they **will be returned to the sender.**

It is important that you share the following information to family and friends:

- Personal Checks are not accepted. Central Trust will only accept money orders, cashiers checks, government checks and business checks. All payments must be in U.S. dollars.
- Make the money order/check payable to: "DOC," with the inmate's name and SID number.

**Example:**

*Payable to: DOC for John Doe, SID #1234567.*

- On the money order/check **and** the return address portion of the envelope, the sender must write their first and last name and mailing address, including city, state, and zip code. **This information must be legible.**
- Funds are not to be mailed to the institution. Funds mailed to the institution are subject to mail violation and may be returned to the sender.
- All money orders/checks should be sent to the following address only:

Central Trust  
Oregon Department of Corrections  
PO Box 14400  
Salem, OR 97309-5077

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## SPECIAL EDUCATION DEPARTMENT

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The Department of Corrections has a Special Education Department that can locate, identify, refer, evaluate, and if eligible, provide a free, appropriate education to disabled students at this facility. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, retardation, multiple disabilities, speech and language impairment, traumatic brain injury, visual impairment-blindness and learning disabilities. If you believe you have a disability and are interested in finding out more about the special education process, **please contact the Education Department.**

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## FACILITY OPERATIONS AND INMATE EXPECTATIONS

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### Work Assignments qualified for Night Yard

1. Individuals enrolled in Day-time Education
  2. Physical Plant Workers
  3. Oregon Correctional Enterprise (OCE) Workers
  4. F2 Day-treatment participants
  5. Receiving and Release (R&D) Workers
  6. Education Tutors
  7. Canteen Workers
  8. Pathfinders
  9. Workforce Development Health Services Workers
  10. Assignment Office Workers
  11. Library Assistants
  12. Kitchen Workers
  13. M17 Assigned Workers
  14. Scullery Workers
  15. Visiting Room Photographers
- ❖ Inmates living on **Incentive Units** may attend **all** yard periods.
  - ❖ Level III inmates not on Incentive Units but who have yellow zip ties on their ID Cards may attend any yard **8:30 AM-10:00 AM** or **1:30 PM- 3:30 PM** - Monday through Friday.

**Excessive Clothing:**

Is wasteful and regulations regarding clothing amounts will be enforced. Regulations are attached to your unit bulletin board for review or you may speak with your unit officer for assistance in obtaining a copy or for questions regarding clothing.

**Clothing Notice:**

It is **your responsibility** to ensure that the clothing in your possession has your SID number on each item of clothing that requires identification. Anyone found in possession of excess clothing or clothing not belonging to them will be placed on a conduct order. For those inmates who are authorized extra clothing due to their work assignment or medical issue, you must also ensure that the extra clothing in your possession is labeled with your SID number. Should you be terminated from your work assignment, it is your responsibility to have your extra clothing marked out as you will be subject to the same disciplinary process.

**Condiments Allowed to be taken to Dining:**

You are allowed to take (2) Individual Crystal Light drink packets to the dining room per meal to be consumed while eating. **These are the only drink mixes currently authorized to be taken to the inmate dining room.**

The following condiments are allowed to be taken to the dining room during meal periods.

- |                                |                                   |
|--------------------------------|-----------------------------------|
| 1. California Hot Sauce (7 oz) | 6. Peanut Butter, Creamy (18 oz)  |
| 2. Chili-Garlic Sauce (8 oz)   | 7. Peanut Butter, Crunchy (18 oz) |
| 3. Picante Sauce (10 oz)       | 8. Splenda Sweetener              |
| 4. Busy Bee Honey (12 oz)      | 9. Sugar Cubes                    |
| 5. Jam, Strawberry (12 oz)     | 10. Sweet Thing                   |

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**INMATE IDENTIFICATION CARDS**

Inmates must carry their identification cards on their person at all times. You may keep your identification in your locked drawer while you are going directly or coming from the shower. When you leave your housing unit - you must display on your identification card on your left chest area facing out.

The only items inmates are allowed take to religious services are: a) Pencil or Pen, b) Paper, c) Holy books or text books, d) Class workbooks, e) Musical instruments, f) Religious items: (i.e., prayer feathers, kufi, prayer beads, medicine bag, etc.)

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**RECREATION**

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**Music Program**

The Music Program is now accepting sign-ups for classes. If you are Level III and interested in taking a beginning class in guitar, bass, drums, or keyboards, send an Inmate Communication Form to Multipurpose specifying instrument and desired class time and you will be placed on a waiting list. You may only be in one class or music program activity at a time. Class times are periodically published and posted on the units.

**Authorized clothes for Recreation Activities**

Blue Jeans and the Blue Chambray shirt are NOT to be worn while participating in any team sporting events or worn on the basketball court in the Multipurpose Building. Jeans and Chambray shirts may be worn during running, weight lifting, hacky sack, horse shoes, Frisbee or any solitary activity.

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## PHOTOGRAPHY PROCESS

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Photo Tickets need to be filled out completely and legibly with the following information: First and Last Name, Sid # and Unit/Cell. The Photographers are not authorized to accept Photo Tickets that are not filled out completely.

All photo tickets must be purchased at canteen before any picture will be taken. Once the photo ticket is purchased you must put your name and SID number on it immediately upon return to your housing unit

Photo tickets may be purchased and used at EOCI, TRCI, SRCI, and PRCF. All tickets purchased at other institutions must be exchanged at canteen prior to use.

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## CLOTHING EXCHANGE

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Work crews are **NOT** allowed to come to the Clothing Room from their worksites.

Monday through Friday following the 3:30 p.m. East Side Kitchen White Exchange – announcements will be made for the Physical Plant and Grounds Crew Workers Clothing Exchange from the East Side. West Side workers will be called down following the West Side Kitchen White Exchange.

Do not come to the Clothing Room until your specific group is called.

Clothing is issued on a **ONE FOR ONE EXCHANGE** so turn your clothing into the Clothing Room for exchange and **never put your work clothes in the Housing Unit bins.**

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## ALTERNATIVE INCARCERATION PROGRAMS

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The legislature authorized DOC to establish policies and procedure for AIP eligibility through the Oregon Administrative Rules. AIP Screeners use these criteria when screening inmates for the programs.

- ★ Age appropriate
- ★ Minimum custody level
- ★ No less than 10 months remaining
- ★ No more than 36 months to release
- ★ Detainers
- ★ Reading level scores
- ★ Criminal History Check

AIP continued -

Inmates must also meet all statute eligibility criteria. The courts may recommend an AIP program, but it is up to DOC to decide if AIP placement is the best option. Due to the high demand and limited number of beds the DOC must determine placement by a number of factors such as individual inmate needs, their risk of recidivism in the future and available treatment beds. Your participation in AIP is not guaranteed, even if you are eligible. If you have any questions or concerns regarding AIP eligibility, you are encouraged to send an Inmate Communication to the CCCF AIP Screening Coordinators, Ms. Wade and/or Mr. DeClerque.

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### **CREATIVE PRODUCTS SALE**

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On June 8<sup>th</sup> and June 9<sup>th</sup>, there was a Creative Arts Craft Sale. The Sale was held outside of the secured perimeter in the red storage shed behind the visitor's parking lot. It is open to the public. The sale was opened at 7:00 a.m. until 5:00 p.m. on Tuesday and from 7:00 a.m. until 4:00 p.m. on Wednesday. It was reported that several thousands of dollars were sold during the initial couple hours of the sale. All proceeds go towards sustaining the creative products program. Additionally, the program provides regional non-profits, charities and charitable organizations with donations critical to their fund-raising efforts. Some of the popular crafts created have been rocking horses, bird feeders and houses, plant stands, toys, furniture, cuttings boards, bowls, quilt racks and jewelry boxes, to name a few.

### **INMATE PROPERTY CONTROL**

**All excess property currently being held in the Property Room needs to be mailed out.** Per OAR rule 291-117-0140 (Disposition of Inmate Property): It states the facility will hold an inmate's excess property for no more than 45 days following the date of staff's written order directing the inmate to mail out or dispose of any inmate's property. If after 45 days the inmate has not made arrangements to mail out or dispose of the item or items, the department shall confiscate the property as contraband and discard it.

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### **THE PAROLE BOARD:**

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#### ***Change to Face Sheet***

When the Board of Parole and Post-Prison Supervision sets a parole release date for a matrix sentence (crime committed prior to 11/1/89), the date may be firm or it may be a tentative date and subject to further review by the Board. The face sheet reflects whether a parole release date established by the Board is firm or tentative. An "F" (firm) or "T" (tentative) will display next to the parole release date. If you have any questions, please talk with your counselor.

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## BUSINESS OFFICE:

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### Reminder

CD 28's are to be signed (*Inmate Signature*) in front of your housing unit officer (security staff), who will verify you are authorizing the request for release of funds from your account. Your housing unit officer will stamp the CD 28, which then will be forwarded to Business Services for review and approval. Once approved, your CD 28 will be mailed to Salem. Copies will not be provided, so you will need to keep track of these requests yourself. If you are filling out a CD 28 on your housing unit for medical, dental or special events, a housing unit officer must verify and stamp your CD 28 before being processed to the appropriate department. All CD 28's must be signed in front of a staff member and stamped (Library, Receiving & Release).

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## HEALTH SERVICES

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### EMERGENCY NOTIFICATION

It is important that Health Service has an updated *Emergency Notification* in your medical file every year. Bring the name, address and phone number of at least 1 individual that you want to have on this form *with you* to your next call out for D2 PPD NURSE.

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## CAREER LABS

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Career Lab is for inmates with **2 years or less until release**. This program allows you to work through a checklist to make sure you're ready for the challenges of your release. Six (6) classes are currently offered that include a weekly 1 ½ hour lab.

This EOCl education program allows you to:

- ★ Research career opportunities;
- ★ Discover educational opportunities and post prison funding; Student Aid, Scholarships, Grants and Student Loans;
- ★ Research transitional programs and housing solutions;
- ★ Create Resumes and Cover Letters;
- ★ Learn interviewing skills / Conduct mock job interviews;
- ★ Create Release Plans – Plan your success and share your plans with your family, counselor and PO.

Send a request to Education to enrollment.

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## SHARING – GIVING – CARING EVENT WITH THE SALVATION ARMY

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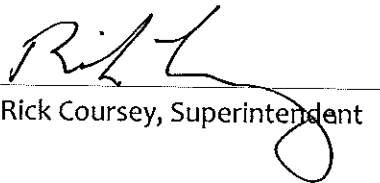
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Because of inmate interest, Religious Services is sponsoring an annual ***Sharing, Giving, and Caring event*** for the Salvation Army. January and February is often the time when the public is recovering from Christmas, receiving Christmas bills, has just finished year end contributions for last year's taxes, and really isn't thinking about the continual needs for the poor and disenfranchised. ***Sharing, Giving and Caring*** needs to be done on an ongoing basis. Yet the needs of the homeless, jobless, low income simply do not go away.

The Army needs help, especially at this time of year. So the inmates associated with Religious Services will again sponsor "***Sharing, Giving, and Caring,***" as a way to give back to the local Pendleton community and those less fortunate. We will begin accepting donations this year in July or August and continue to accept them throughout the year and Christmas season. We wanted to let people know now so that those who would like to would have a chance to save for a donation.

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*All suggests for newsletter entries may be submitted to the Superintendent's office for review and possible publication. Submissions are to be received prior to the 10<sup>th</sup> of each month.*



Rick Coursey, Superintendent