

MINUTES
Inclusive Child Care Committee
September 25, 2008

Next Meeting : Thursday, November 13, 2008 9:00 am to Noon
Meridian Park Hospital Education Center, Room 107
19300 SW 65th Avenue, Tualatin, Oregon

Attending:

Donna Lewelling, Parent Voice Project; Dawn Norris, Child Care Division; Diane Kruse, OCCRRN; Hillary Hyde, Multnomah Early Childhood Program; Dolores McNee, Washington Co. Community Action Head Start; Yihyun Jang, Multnomah County CCRR; Dianna Pickett, DHS Office of Family Health; Kim Cardona, Oregon Commission on Children and Families; Terry Butler, Lorine Day-Reynolds, Melinda Frink, Inclusive Child Care Program.

1. Inclusive Child Care Program (ICCP) Overview

The Inclusive Child Care Program is beginning a process to identify areas for improvement as well as program strengths. As the program's advisory group, the committee will help with this process. Today's overview provided committee members with a more in-depth understanding of the program's services and activities. ICCP staff shared a PowerPoint presentation on the program and a new program flyer. Both are attached with the minutes.

The committee also reviewed a list of ICCP products and services, and a draft list of questions for the program's customers, service partners and key stakeholders. ICCP staff will be surveying parents, providers, partners and stakeholders to identify strengths, weaknesses, opportunities and threats (the "SWOT" process).

2. Project Updates

Inventory Project

Lorine presented the project report's themes and recommendations. There were some revisions from the August meeting's discussion. The report is now almost finished.

ICCP staff will present the report and recommendations to the Childhood Care and Education Coordinating Council at the Council's December meeting. Committee members advised that the Council assign recommendations to its subcommittees for inclusion within their work plans.

To prepare for the Coordinating Council, a small group will develop a table for the recommendations. Committee members will use this table at the November 13 meeting to help guide the presentation to the Coordinating Council.

Partnerships for Inclusive Child Care and Education (PICCE) Project

Polk, Marion & Yamhill Counties recently became the newest PICCE site. This will be a unique, collaborative model for the project. Direct training will be provided by TRAC trainers from Western Oregon University/Teaching Research Institute. Child Care Information Service (the child care resource and referral for the three counties) will market the training and administer participant incentives. Both will work on training logistics. Planning is underway for the training. The first “Foundations” session is expected to take place during November.

Site reports are due to Terry on September 30th. Terry will share information on numbers receiving TRAC training to date and other information at the November meeting.

Western Oregon University/Teaching Research Institute staff are developing a new inclusion website. The site will include information and materials for TRAC trainers. The PICCE Project and the Oregon Early Childhood Inclusion Collaborative are helping to fund development of the new website.

3. Inclusive Child Care Committee Membership

The committee approved drafts of its purpose statement and an invitation letter to new members. A list of target groups for new members included: Parent Groups, Child Care Resource and Referral representatives, Early Childhood Teams, Early Intervention/Early Childhood Special Education, after school programs, and disability related service providers.

Committee members will send out invitations to groups they are connected with. The invitation letter is attached with the minutes and can be personalized by the sender. The purpose statement will accompany the letter.

4. Announcements & Updates

- Dianna reported that, due to the current revenue forecast, the Child Care Health Consultation Policy Option Package may not go through for the 2009 legislative session.
- The Packet Project’s *“Finding and Keeping Inclusive Child Care: A Parent Notebook”* is on the Oregon FACT website. The link is: http://oregon.pmhclients.com/images/uploads/Parent_Notebook_on_Inclusive_Child_Care.pdf. This version is being shared with parents. Parents are being asked to evaluate the booklet. Their comments will be incorporated into future editions.
- Dolores said that Northwest Regional ESD is doing TRAC Training with Head Start sites.

5. Agenda for next meeting

The next Meeting will be Thursday, November 13, 9:00 am to Noon, at Legacy Meridian Park Hospital Health Education Center.

The agenda will include:

- Inventory Recommendations
- Follow up to the Inclusive Child Care Program Review
- Follow-up to membership discussion, report back on contracts
- Home for Opening Doors training
- Project updates.