

**MINUTES**  
**Inclusive Child Care Committee**  
**July 10, 2008**

***Next Meeting : Thursday, August 14, 2008 1:00 to 4:00 pm***  
***Meridian Park Hospital Health Education Center, Room 107***  
***19300 SW 65<sup>th</sup> Avenue, Tualatin, Oregon***

***Attending:***

*Dawn Norris, Child Care Division; Diana Kruse, OCCRRN; Yihyun Jang, Multnomah County CCRR; Kathy Seubert, DHS Addictions & Mental Health Division; Dolores McNee, Washington Co. Community Action Head Start; Pam Deardorff, WOU Teaching Research; Kim Cardona, Oregon Commission on Children and Families; Lorine Day-Reynolds, Inclusive Child Care Program; Terry Butler, Inclusive Child Care Program.*

**1. Work Group and Project Updates**

***Partnerships for Inclusive Child Care (PICCE) Project:***

This cohort's TRAC "Train the Trainers" took place the first week of June at Western Oregon University. The PICCE Project supported 4 participants: 2 from communities and 2 that could be available regionally or statewide. An additional 4 trainers participated with support from Oregon's Early Childhood Inclusion Collaborative, using funds from the Oregon Department of Education. The combined funding sources allows for training to child care, preschool, Head Start and Early Intervention/Early Childhood Education staff.

Subcontracts with new communities are in process. Clackamas County and Deschutes, Crook and Jefferson Counties (as one site) will join the project. There will be a solicitation for a contractor in central Oregon. The PICCE Work Group will serve as the review committee.

48 child care providers signed up for TRAC training in Jackson and Josephine Counties. This is too many for one training group so there is a wait list for a possible second training. Child Care Resource Network (CCRN), the coordinating agency, is seeking funds to support the second training. The committee discussed options, including the two counties' Commissions on Children and Families. Terry will pass this information on to CCRN staff.

The committee recommended sharing information on CCRN's TRAC training provider recruitment strategies with other PICCE communities. Terry will request copies of the outreach materials CCRN developed. Committee members pointed out that TRAC is still Set 1 on the Oregon Registry. Set 2 curricula must be taught by a "Master Trainer". Given the time demands of the curriculum having it on Set 2 could be an additional

incentive to participation. This would mean fewer trainers (and thus less access) because not all TRAC trainers meet master trainer qualifications.

Kathy Seubert shared information on a possible budget proposal for the coming legislative session. The concept is to support children with more complex needs in child care by offering training and consultations, and connecting these with therapeutic services children are receiving. TRAC Training in conjunction with Health/Mental Health consultations may be included within the proposal.

### *Inclusive Child Care Inventory Project*

Lorine Day-Reynolds shared information about the Disability Compass Inclusive Child Care Resources site. This will be an ongoing activity of the Inclusive Child Care Program (ICCP). The site is up and running. It will be added to and evaluated for improvements and quality assurance. Lorine shared a list of the types of resources currently listed. The ICCP staff welcomes and encourages any feedback on the database.

ICCP staff are developing criteria for an additional review and vetting process. This arose from private providers, such as behavioral consultants, having an interest in being listed. The added review is needed to ensure that any resource on the database is usable and accessible to child care providers.

Pam Deardorff suggested linking the Inclusive Child Care Resource page with the Oregon Inclusion Collaborative Web Page. Kathy encouraged linking the site with Oregon Family Support Network (OFSN) "Family Navigators" project, a new effort to help families find resources.

The Inventory Project Report is nearly complete. Lorine shared a table showing a summary of the community meetings interviews and survey results. Lorine and Terry identified a list of themes drawn from Inventory information. They reviewed parent perspectives on their experiences with child care resource and referral programs and child care provider use of consultation services.

Pam noted that the Early Childhood Inclusion Collaborative is looking at competencies for providers and consultants. They are interested in the Inventory Survey results, especially in the areas of professional development.

Terry said that prevalence data for childhood disabilities, mental health needs and special health care needs is being compared with data on children in paid child care. This will provide an estimate of children with higher level needs expected to be in child care. Committee members noted that this may exclude children who have undiagnosed needs, especially those with very challenging behaviors. This is an important issue because providers caring for children that are not connected to formal services have less access to supports. Dolores recommended that Head Start health and mental health consultants be asked about this. Those consultants are seeing many of these children first-hand.

The Inventory's next step will be to reconvene the Work Group to use information gathered for developing initial recommendations.

## **2. Committee Work Plan**

This discussion was postponed. The work plan will be reviewed at the August 14, 2008 meeting.

## **3. Inclusive Child Care Program (ICCP) Review**

ICCP staff are planning an extensive program review. They are starting with internal quality assurance (file review, forms, etc.) to be sure fundamentals are in place. The next step will be a more thorough review and longer range planning. October 1 will be the program's 10th anniversary. It has grown and evolved over time, so this is a good time to look at priorities and what the program can best do within its purpose and capacities. As the advisory group, the Inclusive Child Care Committee must be involved in the process.

Committee members asked that the process begin with an overview of the program. This would prepare the committee to help with planning and setting priorities. The overview will include work under the Child Care Division and Department of Human Services contracts, projects, database and other aspects of the program. ICCP staff will begin the overview at the August 14 meeting. Committee members are encouraged to bring any questions about the program to the meeting.

## **4. Packet Project Parent Notebook on Inclusive Child Care**

Terry shared copies of a draft parent notebook on inclusive child care. This is a pilot version developed through the Packet Project, a parent-run and United Way-funded project in Multnomah County. The notebook is intended to help parents understand and seek inclusive care. It also offers an easy way for parents to share information with child care providers. This version will be revised based on input and evaluation over the next year.

Committee members were asked to share comments or suggestions on the notebook with Terry. He will forward these to the person working on the notebook.

## **5. Announcements**

Yihyun Jang reported that Multnomah Child Care Resource & Referral will have an on-site inclusion specialist. This position will be funded by the Multnomah Early Childhood Program, which provides Early Intervention/Early Childhood Special Education services in the county. This is a very exciting opportunity and partnership.

## **6. Agenda for next meeting**

The next Meeting will be on August 14, 2008, 1:00 pm to 4:00 pm, at Legacy Meridian Park Hospital Health Education Center, Room 107.

The agenda will include:

- 1) An overview of the Inclusive Child Care Program, and
- 2) The Inclusive Child Care Committee Work Plan.