



## Real Estate Agency

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TO: Oregon Real Estate Manual Subscribers      DATE: July 2009  
Real Estate Agency Staff

FROM: Laurie Skillman, Manager

RE: Oregon Real Estate Manual: July 2009 Update and Replacement Chapters  
Instructions for Replacements

*New Name: "Oregon Real Estate Reference Guide"*

### Replacement Chapters and Appendices for the Oregon Real Estate Manual

Enclosed are the replacement chapters for the Oregon Real Estate Manual. The Real Estate Agency began publishing the Oregon Real Estate Manual in 1991. This manual was known as the "blue book" because it was distributed in paper form in a blue three-ring binder. Manuals were sold by the agency. Updates of the Manual were sold to "subscribers." These replacements chapters are for the last printed update of the Manual for subscribers. Instructions for replacing chapters and pages in the appropriate tabs in the Manual are on the next page.

### The New Oregon Real Estate Reference Guide

The Manual has a new name and a new concept. It is now known as the new Oregon Real Estate Reference Guide. The Reference Guide is divided into topical chapters, using the same general format of the Manual. However, the Reference Guide is quite different from the Manual in several ways. First, the Reference Guide is available online, which allows the Agency to quickly update its contents and provide current reference information. Second, the online reference book allows the Agency to provide the reader with links to documents and websites, creating user-friendly access to information and a more valuable tool for the reader. Finally, an online reference guide will provide access to information to all licensees and the public at no cost.

### The Real Estate Agency Website

The Real Estate Agency website has an online version of the guide in addition to a number of other important resources for licensees, the Agency and the public. The Agency website has links to all relevant statutes and rules, agency publications and forms. The website address is: [www.rea.state.or.us](http://www.rea.state.or.us).



<b>Name of Tab</b>	<b>Remove</b>	<b>Replace With</b>	<b># of Replacement Pages (sides)</b>
Chapter 7: Earnest Money Agreements	ALL	Chapter 7: Earnest Money Agreements JULY 2009 Pages 7-1 to 7-6	6
Chapter 8: Closing Real Estate Transactions, Property Conveyance and Recording	ALL	Chapter 8: Closing Real Estate Transactions, Property Conveyance and Recording JULY 2009 Pages 8-1 to 8-6	6
Chapter 9: Agency and Cooperative Real Estate Transactions	DO NOT REMOVE No replacement pages at this time		
Chapter 10: Complaint, Investigation and Resolution	ALL	Chapter 10: Complaint, Investigation and Resolution JULY 2009 Pages 10-1 to 10-12	12
Chapter 11: Selling Farms, Ranches, Forest and Natural Resource Properties	DO NOT REMOVE No replacement pages at this time		
Chapter 12: Commercial and Industrial Real Estate	DO NOT REMOVE No replacement pages at this time		
Chapter 13: Selling Manufactured Structures	ALL	Chapter 13: Selling Manufactured Structures JULY 2009 Pages 13-1 to 13-2	2
Chapter 14: Selling Subdivided and Partitioned Property	DO NOT REMOVE No replacement pages at this time		
Chapter 15: Selling Condominiums or Condominium Units	DO NOT REMOVE No replacement pages at this time		
Chapter 16: Historic Properties	DO NOT REMOVE No replacement pages at this time		
Chapter 17: Selling Vacation Real Estate Timeshares	DO NOT REMOVE No replacement pages at this time		

<b>Name of Tab</b>	<b>Remove</b>	<b>Replace With</b>	<b># of Replacement Pages (sides)</b>
Chapter 18: Campground Memberships	DO NOT REMOVE No replacement pages at this time		
Chapter 19: Real Estate Exchange	DO NOT REMOVE No replacement pages at this time		
Chapter 20: Real Estate Auctions	DO NOT REMOVE No replacement pages at this time		
Chapter 21: Property Management	ALL	Chapter 21: Property Management JUNE 2009 Pages 21-1 to 21-8	8
Chapter 22: Real Estate Appraising	DO NOT REMOVE No replacement pages at this time		

## REPLACEMENT APPENDICES

<b>Name of Tab</b>	<b>Remove</b>	<b>Replace With</b>	<b># of Replacement Pages (sides)</b>
A Real Estate Escrow Laws and Rules	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 696 (2007)</li> <li>▪ Oregon Administrative Rules Chapter 863 (1-1-2009)</li> </ul>	
A1 Property Rights	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 105 (2007)</li> </ul>	
B Landlord and Tenant	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 90 (2007)</li> <li>▪ ORS chapter 91 (2007)</li> </ul>	
C Subdivision Laws and Rules	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 92 (2007)</li> <li>▪ Note: there are no rules on subdivisions</li> </ul>	
D Timeshares and Campground Laws and Rules	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 94 (2007)</li> <li>▪ For rules see OAR 863, Division 030 and 040 (Appendix A)</li> </ul>	

<b>Name of Tab</b>	<b>Remove</b>	<b>Replace With</b>	<b># of Replacement Pages (sides)</b>
E Condominium Laws and Rules	ALL	<ul style="list-style-type: none"> <li>▪ ORS chapter 100 (2007)</li> <li>▪ For rules see OAR chapter 863, Division 060 (Appendix A)</li> </ul>	
F Oregon Securities Law	ALL	F Oregon Securities Law	2
G Illegal Drug Sites	ALL	G Illegal Drug Sites	2
H "Limited" Glossary	ALL	H "Limited" Glossary	2
I Audit Checklists	ALL	I Audit Checklists	2
J Trust Account Forms	ALL	J Trust Account Forms	2
K Continuing Education and Reactivation Information	ALL	K Continuing Education and Reactivation Information	2
L Useful Addresses, Telephone Numbers, and Websites	ALL	L Useful Addresses, Telephone Numbers, and Websites	2
<b>INDEX</b>	ALL	<b>INDEX</b>	2

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